

BOARDMAN LOCAL SCHOOL DISTRICT

7410 Market Street

Youngstown, Ohio 44512

REGULAR MONTHLY MEETING
Center Middle School, Small Auditorium
August 22, 2011, 7:30 p.m.

I. Call to Order – Mr. Kenneth J. Beraduce, President

A. Pledge of Allegiance

II. Roll Call

A. Board of Education Members

1. ☐ Mr. Kenneth Beraduce
Term expires December 31, 2011
2. ☐ Mr. Alfred H. Davis, Jr.
Term expires December 31, 2011
3. ☐ Mr. Mark J. Fulks
Term expires December 31, 2013
4. ☐ Mr. John P. Landers
Term expires December 31, 2013
5. ☐ Mrs. Kimberly S. Poma
Term expires December 31, 2013

III. Time is reserved at this point in the Agenda for citizens to address the Board according to Policy BDDH.

IV. Approval of Agenda/Consent Agenda

Motion by Choose an item.

Second by Choose an item.

☐ Beraduce ☐ Davis ☐ Fulks ☐ Landers ☐ Poma

☐ Approved ☐ Not Approved ☐ Other Action

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V. Unfinished Business

Motion by Choose an item.

Second by Choose an item.

☐ Davis ☐ Fulks ☐ Landers ☐ Poma ☐ Beraduce

☐ Approved ☐ Not Approved ☐ Other Action

VI. Board Members Business – Mr. Kenneth J. Beraduce

A. Capital Conference Attendance – It is recommended that the Board approve the following members' attendance at the Capital Conference to be held in Columbus, Ohio on November 13-16, 2011. The district will assume payment of all expenses for those in attendance.

Mr. Kenneth J. Beraduce

Mr. Alfred H. Davis, Jr.

Mr. Mark J. Fulks

Mr. John Landers

Mrs. Kimberly S. Poma

Motion by Choose an item.

Second by Choose an item.

☐ Fulks ☐ Landers ☐ Poma ☐ Beraduce ☐ Davis

☐ Approved ☐ Not Approved ☐ Other Action

B. Delegate to Capital Conference – It is recommended that the Board appoint a delegate and an alternate to attend the Capital Conference business meeting to be held on November 14, 2011.

Motion by Choose an item.

Second by Choose an item.

☐ Landers ☐ Poma ☐ Beraduce ☐ Davis ☐ Fulks

☐ Approved ☐ Not Approved ☐ Other Action

VII. Consent Agenda – Mr. Kenneth J. Beraduce

A. The following items 1-14 are included in the consent agenda for approval:

1. Minutes of the Regular July 25, 2011 Meeting – Attachment #1

2. Financial Reports – Attachment #2

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3. **Invoices of Payment – Attachment #3**
4. **Monthly Investments – Attachment #4**
5. **Resignations – Classified Staff**
 - a. **Amy Clause**, West Boulevard noontime monitor – effective August 13, 2011.
 - b. **Denise Congemi**, High School 2½ hour cafeteria server - family responsibilities, effective August 31, 2011.
 - c. **Dorian Finnie**, bus driver – retirement, effective June 30, 2011.
 - d. **Pamela Mercer**, bus driver – other employment, effective August 31, 2011.
6. **Resignations – On Staff Supplemental Contracts**
 - a. **Linda Smrek**, Glenwood Middle School Drama Director and BGMS-TV Advisor
7. **Transfers – Classified Staff**
 - a. **Thomas Borton** – It is recommended Mr. Borton be transferred from half contract bus driver to full contract bus driver effective the 2011-2012 school year. Mr. Borton will be paid at Step 1 of the Board approved bus driver salary schedule. Mr. Borton replaces Sally Budd.
 - b. **Nancy Hildebrand** – It is recommended that Mrs. Hildebrand be transferred from Secretary to the Director of Instruction to Secretary to the Principal of Center Middle School effective August 1, 2011. Mrs. Hildebrand will be paid at Step 8 of the 250 day Principal's Secretary salary schedule prorated for the remainder of the 2011-2012 school year. Mrs. Hildebrand is replacing Jean Rider.
 - c. **Kathy Sheridan** – It is recommended that Mrs. Sheridan be transferred from cafeteria server at the High School to cleaning staff at the High School effective August 23, 2011. Mrs. Sheridan will be paid at Step 1 of the Board approved High School cleaning staff salary schedule prorated for the remainder of the 2011-2012 salary schedule. Mrs. Sheridan is replacing Tina Sewruk.
8. **Appointment – Administrative Staff**
 - a. **Bart Smith** – It is recommended that Mr. Smith be granted a three year limited contract effective August 22, 2011 through July 31, 2014 as assistant principal at Center Middle School. Mr. Smith will be paid at Step 1 of the Middle School Assistant Principal salary schedule prorated for the remainder of the 2011-2012 school year. Mr. Smith is replacing Joseph Maroni.
9. **Appointments – Certificated Staff**
 - a. **Dwendolyn Alexander** – It is recommended that Mrs. Alexander be granted a limited one year contract for the 2011-2012 school year at Step 1 of the Board approved salary schedule. Mrs. Alexander graduated from Youngstown State University with a B.S. degree and will teach music at Boardman High School 2.9 hours per day. She held this position last school year.

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- b. **Norma Jean MacKenzie** – It is recommended that Miss MacKenzie be granted a one year limited contract for the 2011-2012 school year at Step 2 of the Board approved salary schedule. She graduated from The Ohio State University with a B.S. degree in Education. Miss MacKenzie was a permanent substitute in the Resource Room at Glenwood Middle School and will assume the same position this school year.
 - c. **Judith Wolfgang** – It is recommended that Mrs. Wolfgang be granted a limited one year contract effective the 2011-2012 school year at Step 11 of the Board approved salary schedule. Mrs. Wolfgang received her B.S. degree from Muskingum College and has eight years full time teaching experience. Mrs. Wolfgang will be the LEP teacher for 2½ hours per day at Boardman High School. This is the seventh year Mrs. Wolfgang has held this position.
 - d. **Rosemarie Yardas** – It is recommended that Mrs. Yardas be granted a limited one year contract effective the 2011-2012 school year at Step 14 of the Board approved salary schedule. Mrs. Yardas received her B.S. degree from Youngstown State University. She has five years full time teaching experience with the Youngstown City Schools. Mrs. Yardas will teach in the Resource Room at Boardman High School two hours per day. This is the eleventh year Mrs. Yardas has held this position.
10. **Appointments – Classified Staff**
- a. **Thomas Davis** – It is recommended that Mr. Davis be granted a limited contract as a school bus driver effective the 2011-2012 school year at Step 1 of the Board approved salary schedule. Mr. Davis is replacing Barbara Carothers.
 - b. **Ryan Dunn** – It is recommended that Mr. Dunn be granted a limited contract as a school bus driver effective the 2011-2012 school year at Step 1 of the Board approved salary schedule. Mr. Dunn is replacing Laverne Vafides.
 - c. **Dorian Finnie** – It is recommended that Mrs. Finnie be granted a limited contract as a school bus driver effective September 1, 2011 at Step 1 of the Board approved salary schedule. Mrs. Finnie will assume her same position.
 - d. **Margaret Gallagher** – It is recommended that Mrs. Gallagher be granted a limited half contract as a school bus driver effective the 2011-2012 school year at Step 1 of the Board approved salary schedule. Mrs. Gallagher is replacing Thomas Borton.
 - e. **Thomas Harris** – It is recommended that Mr. Harris be granted a limited contract as a school bus driver effective the 2011-2012 school year at Step 1 of the Board approved salary schedule. Mr. Harris is replacing George Aron.
 - f. **Donna Traveline** – It is recommended that Mrs. Traveline be granted a limited half contract as a school bus driver effective the 2011-2012 school year at Step 1 of the Board approved salary schedule. This is a new position.

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11. **Appointments – On Staff Supplemental Contracts**

- a. **Patrick Birch**, High School Assistant Football Coach – 14%
- b. **Melissa Brent**, Center Middle School Student Council Advisor – 4%
- c. **Carol Burke**, High School mentor for Chad DeAngelo – 4%
- d. **Justine Burkey**, High School mentor for Amanda Neal – 4%
- e. **Edie Davidson**, High School mentor for Alyssa Calautti – 4%
- f. **Jaclyn DiSibio**, High School Girls Cross Country Coach – 5%
- g. **Michael Gerthung**, High School mentor for Nicholas DiFrancesco – 2%
- h. **Dan Kibby**, West Boulevard mentor for Steven Stahura – 4%
- i. **Jesse McClain**, Center Middle School BCMS-TV Advisor – 5%
- j. **Jeff Puskar**, Center Middle School Math Instructional Coordinator – 14%

12. **Appointments – Off Staff Supplemental Contracts** (these positions were previously posted for certificated/licensed employees, yet remained unfilled)

- a. **Pam Grabman**, District Lead Mentor – 5%
- b. **Nick Savage**, High School Weight Room Supervisor – 5%
- c. **Mariah Snyder**, High School Girls Assistant Soccer Coach – 10%

13. **Appointment – Volunteer Coach**

- a. **Nick Savage**, High School Assistant Football Coach

14. **Certificated and Classified Substitutes** – It is recommended that the individuals listed in **Attachment #5** be approved as a substitutes for the 2011-2012 school year.

Motion by Choose an item.

Second by Choose an item.

☐ Poma ☐ Beraduce ☐ Davis ☐ Fulks ☐ Landers

☐ Approved ☐ Not Approved ☐ Other Action

VIII. **Treasurer's Business** – Mr. Richard R. Santilli

- A. **Treasurer's Bond** – It is recommended that the Board set the treasurer's bond at \$50,000.00. The bond is underwritten by Travelers Insurance and serviced by Hyland Administrative Services through the OSBA sponsored bond program. The premium will be \$650.00 for the four year period beginning August 1, 2011 through July 31, 2015.

Motion by Choose an item.

Second by Choose an item.

☐ Beraduce ☐ Davis ☐ Fulks ☐ Landers ☐ Poma

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B. Depository Agreements – It is recommended that the Board approve the following financial institutions as depositories for active, interim, and inactive funds. This will be for a five year term beginning August 23, 2011 through August 22, 2016.

1. Farmers National Bank
2. PNC
3. Charter One Bank
4. Chase Bank
5. Huntington Bank

Motion by Choose an item.

Second by Choose an item.

☐ Davis ☐ Fulks ☐ Landers ☐ Poma ☐ Beraduce

☐ Approved ☐ Not Approved ☐ Other Action

IX. Superintendent's Business – Mr. Frank P. Lazzeri

A. OSBA Board Policy Contract – It is recommended that the Board enter into an agreement with the Ohio School Boards Association for a web based conversion service for board policies. The cost for the annual agreement is \$1,500.00.

Motion by Choose an item.

Second by Choose an item.

☐ Fulks ☐ Landers ☐ Poma ☐ Beraduce ☐ Davis

☐ Approved ☐ Not Approved ☐ Other Action

B. Dairy Bid – It is recommended that the Board accept Turner Dairy as the supplier of milk and dairy products for the 2011-2012 school year. Please see **Attachment #6** for a comparison of bids.

Motion by Choose an item.

Second by Choose an item.

☐ Landers ☐ Poma ☐ Beraduce ☐ Davis ☐ Fulks

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C Free and Reduced Lunch and Breakfast Program – It is recommended that the Board approve the completed application form and our participation in the Federal and State Food Service Program. Please see **Attachment #7**.

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Motion by Choose an item.
Second by Choose an item.

☐ Poma ☐ Beraduce ☐ Davis ☐ Fulks ☐ Landers
☐ Approved ☐ Not Approved ☐ Other Action

- D. **Soundboard** – It is recommended that the Board approve the purchase and installation of a soundboard for the Boardman High School Performing Arts Center. The soundboard would be purchased from Kontinouse Jams at a cost of \$51,990.00. This soundboard was purchased by donations from the community at no cost to the District.

Motion by Choose an item.
Second by Choose an item.

☐ Beraduce ☐ Davis ☐ Fulks ☐ Landers ☐ Poma
☐ Approved ☐ Not Approved ☐ Other Action

- E. **Counseling Service Agreement** – It is recommended that the Board enter into an agreement with Mastriana & Mitzel Counseling Services to provide counseling services for St. Charles School for the 2011-2012 school year. This contract will be paid entirely from Auxiliary Services Funds. Please see **Attachment #8**.

Motion by Choose an item.
Second by Choose an item.

☐ Davis ☐ Fulks ☐ Landers ☐ Poma ☐ Beraduce
☐ Approved ☐ Not Approved ☐ Other Action

- F. **Board Policies** – It is recommended that the Board adopt the revisions or deletions to the following Board Policies as shown in **Attachment #9**.

1. Policy AC – **NonDiscrimination**
2. Policy BCC – **Treasurer's Contract**
3. Policy CBC – **Superintendent's Contract**
4. Policy GBA – **Equal Opportunity Employment**
5. Policy GBE – **Staff Health and Safety**
6. Policy GBL – **Personnel Records**
7. Policy GBR – **Family and Medical Leave**
8. Policy GCBB – **Professional Staff Supplemental Contracts**
9. Policy GCBD – **Professional Staff Leaves and Absences**
10. Policy GDBD – **Support Staff Leaves and Absences**
11. Policy GCE-E – **Part-Time and Substitute Certificated Staff Employment**

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12. Policy GDBA-E – Hourly Salary Schedule
13. Policy GDE-E – Substitute/Part Time Hourly Salary Schedule (Classified)
14. Policy IGCH (also LEC) – Post Secondary Enrollment Options
15. Policy IGCH-P (also LEC-P) Post Secondary Enrollment Options
16. Policy ING – Animals in the Schools
17. Policy ING-R – Animals in the Schools
18. Policy JFCK – Use of Electronic Communications Equipment by Students
19. Policy JFG – Interrogations and Searches
20. Policy JHCD – Administering Medicines to Students
21. Policy JHCD-P-1 – Administering Medicines to Students (General Regulations)
22. Policy JHCD-P-2 – Administering Medicines to Students (Use of Asthma Inhalers)
23. Policy JHCD-P-3 – Administering Medicines to Students (Use of Epinephrine Autoinjectors)
24. Policy LEC (also IGCH) – Post Secondary Enrollment Options
25. Policy LEC-P (also IGCH-P) – Post Secondary Enrollment Options

Motion by Choose an item.

Second by Choose an item.

☐ Fulks ☐ Landers ☐ Poma ☐ Beraduce ☐ Davis

☐ Approved ☐ Not Approved ☐ Other Action

G. **Recognition** - It is recommended that the Board grant recognition to the person listed in **Attachment #10** for his accomplishments. A certificate will be presented on the Board's behalf.

Motion by Choose an item.

Second by Choose an item.

☐ Landers ☐ Poma ☐ Beraduce ☐ Davis ☐ Fulks

☐ Approved ☐ Not Approved ☐ Other Action

X. Informational Items

A. Transfers – Certificated Staff

1. **Claar Barbour** – from computer center teacher at Glenwood Middle School to computer center teacher at Center Middle School
2. **Sandra Bates** – from 5th/6th grade art teacher at Center Middle School to 5th/6th grade art teacher at Glenwood Middle School

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3. **Wendy Crist** – from choral music teacher at West Boulevard/Stadium Drive Schools to choral music teacher at Glenwood Middle School
4. **Barbara Feaster** – from 7th/8th grade health teacher at Center Middle School to 7th/8th grade health teacher at Glenwood Middle School
5. **Lisa Hughes** – from District gifted teacher to 4th grade teacher at Stadium Drive Elementary School
6. **Jeanne Neville** – from 5th/6th grade health teacher at Glenwood Middle School to 5th/6th grade health teacher at Center Middle School

B. Transfers – Classified Staff

1. **Debra Mindy** – from teacher aide at Glenwood Middle School to teacher aide at Center Middle School
2. **Cynthia McPhee** – from teacher aide at Center Middle School to health aide at Stadium Drive Elementary School

C. Calendar of Events

Thursday, September 1 st		District Professional Day
Friday, September 2 nd		District Professional Day
Tuesday, September 6 th		First Day of Classes
Saturday, September 10 th	7:00 p.m.	Band Night, Spartan Stadium
Tuesday, September 20 th	1:00 p.m.	Elementary Band Show, Spartan Stadium

D. Field Trip – As Agent of the Board, the following field trip has been approved by the Superintendent. Detailed itinerary and procedures are available for the Board's review.

1. **The Market Street fourth grade students** will travel to Camp Fitch in North Springfield, PA from September 28 to September 30, 2011.

XI. Reports

A. Legislative Liaison – Mr. John P. Landers

XII. Other

A. President's Comments – Mr. Kenneth J. Beraduce

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XI. Reports

A. Legislative Liaison – Mr. John P. Landers

XII. Other

A. President's Comments – Mr. Kenneth J. Beraduce

**BOARD OF EDUCATION
BOARDMAN LOCAL SCHOOL DISTRICT
RECOGNITION**

Date: August 2011

Building: West Boulevard Elementary School

STAFF/STUDENT NAME

AREA OF EXCELLENCE

Travis Filicky

Travis Filicky constructed an Eagle Scout project for West Boulevard Elementary school during the 2010-2011 school year. The project was completed during June 2011. Travis is a 2005 graduate of West Boulevard and a Boy Scout in Troup 60 from Westminster Presbyterian Church. He organized the planning, construction, and installation of storage cabinets for the school Student Snack Sack Program.

The cabinets consisted of four storage cabinets with five adjustable shelves and locks. In addition, a plaque was purchased to recognize all project contributors.